

## **Space Coast Crew Boosters, Inc. (SCC) – Adult Rowing Program (ARP)**

SCC recognizes four (4) types of membership:

- Youth: Brevard County students enrolled in grades 9-12.
- Coxswains: approved by the coaching staff and SCC Board of Directors.
- Associate Member: Individuals seeking personal boat storage only.
- Adults: open to Brevard County residents not in the above 3 categories and the subject of this document.

### **Committee:**

The ARP will operate as a mini-program with its own committee that will report to the SCC Board of Directors. A representative from the ARP committee will report to and meet with the SCC Board of Directors a minimum of three times per year. The ARP committee will have 3 to 5 people with the following officer positions: president, treasurer, secretary, and boathouse coordinator. An ARP committee person may hold 2 officer positions. Adult members in good standing will elect ARP committee members annually prior to the end of the SCC fiscal year. Elected committee members will determine their officer positions.

### **Accounting:**

SCC ARP funds will be managed by the ARP treasurer through a separate SCC account. Major purchases (over \$200) must have prior SCC board approval.

### **Reporting:**

The ARP will provide a schedule programs and events to the SCC Board of Directors. The SCC Board of Directors will notify the ARP committee when the reports are due. ARP schedule of programs and events will be included with the youth program report provided to the Brevard County Parks and Recreation Department.

### **Fees:**

Club Member with Volunteer hours

- Annual Dues are \$300 each, and \$150 for each additional direct family member.
- \$50 / person goes to the SCC general account; the remainder goes to the ARP account.
- Includes use of ARP designated equipment, including rowing machines (ergs), during scheduled ARP practices and open boat house hours.
- Includes club rowing liability insurance coverage (waivers required).
- Includes weekly coaching sessions at selected scheduled practices.
- Includes invitations to social events.
- Boat storage priority (additional fees based on boat size – see below).
- Personal coaching by appointment (additional fees – see below).
- Volunteer hours are required! You must sign up for at least 2 events during the year, as well as at least 20 credit hours of additional assigned work (see below).

Club Member non-Volunteer

- Annual Dues are \$600 each, and \$300 for each additional direct family member.
- Members in this category get all the benefits listed above, but there is no volunteer requirement.

### Boat Storage

- 50% discount from SCC board approved Associate Member fee schedule.
- All storage fees go to boathouse fund in the SCC general account.

### Coaching

- All coaching personnel must be approved by SCC board.
- All coaching personnel are subject to personal background checks.
- All fees paid for coaching services must be made payable to SCC.
- All fees received for providing coaching services must come from SCC.
- All ARP group lessons will be paid from the ARP account.
- Personal coaching fees will be at SCC board approved rates.

### **Equipment:**

All rowing equipment including sculling boats and oars available for use by adult membership will be labeled with "ARP". The coaching staff or ARP committee will designate each rower as either experienced rowers who do not need supervision or novice rowers requiring supervision. This ARP roster will be posted in the boathouse. Experienced rowers may use any designated equipment available. Coaches or appointed experienced rowers will supervise novice rowers requiring supervision.

**IMPORTANT:** all rowing equipment must be washed before being returned to storage racks in the boathouse.

All adult members must demonstrate the ability to swim when joining the club and have a current liability waiver on file prior to their use of club rowing equipment.

Online Calendar – the ARP committee boathouse coordinator (and alternate) will maintain an online schedule to show open boathouse hours and equipment availability. Designated equipment will generally be available on a first come, first served basis using the following guidelines.

The following guidelines will be followed for reserving club sculling equipment:

- Scheduled lessons/classes have first priority.
- For those attending a scheduled club regatta, a sculling boat may be reserved up to 3 times a week for 4 weeks before being listed as alternate user during these 4 weeks.
- Otherwise a sculling boat may be reserved up to 2 times a week for 2 weeks before being listed as alternate user during these 2 weeks.
- Sculling equipment may be reserved in ½ hour time blocks up to 2-hours.
- If individuals dominate the use of equipment, the coaching staff or ARP committee will set up a rotating schedule for it shared use.

The following guidelines will be followed for reserving club sweep rowing equipment:

- Junior program has first priority.
- For those attending a scheduled club regatta, a schedule for use by adults will be confirmed with junior rowing program.
- Otherwise ARP coaches will coordinate use of designated sweep equipment.

Rowing machines (ergs) – as long as ergs are not reserved by the junior program or classes, adults may use them during open boathouse hours. On days with bad weather and/or water conditions, do not expect ergs to be available during junior practice hours. All attempts will be made to list reserved times on the ARP online calendar but availability is never guaranteed.

Safety launches – coaches will coordinate the use of motor launches with the junior program. Unless otherwise approved, adult coaching sessions will not occur during junior program practice hours.

Open Boathouse Hours / Junior Members – Junior members are the responsibility of the youth coaches. Without the presence of youth coaches, junior members are prohibited from using equipment during ARP open boathouse hours without prior arrangement by the SCC board.

### **Volunteer Hours:**

In order to maintain open boathouse hours, an ARP member of the club must be present for the duration of the times the boathouse is open. Club Members with Volunteer hours will be assigned hours to monitor the boathouse. This will be scheduled for members on a rotating basis. Once scheduled, members may swap time slots with the approval from the boathouse coordinator. During the assigned time slot, the boathouse monitor may do land training, including using the ergs, as long as they remain in the immediate boathouse area. Additionally, volunteers will be needed for fund raising activities such as learn to row classes. The adult's online calendar will be used to list scheduled volunteers.

Club Members with Volunteer hours failing to meet their obligation three (3) times will have their membership status reviewed. If the ARP committee determines this member must become a Club Member non-Volunteer, boathouse access will be suspended for this member until the balance of fees for Club Member non-Volunteer status are paid. In subsequent years, this member will remain a Club Member non-Volunteer until otherwise approved by the ARP committee.

### **Communications:**

Information and notices will be made to ARP members via Yahoo group SCC\_ARP. The adult's online calendar will be read only to members and be available with a link from the SCC website.

### **Voting Privileges:**

General membership voting privileges will be reviewed by the SCC board prior to the end of the 2008-2009 fiscal year.

### **Amendments:**

The ARP as outlined in this document may be altered or amended at any meeting of the ARP committee called for that purpose and with the subsequent approval from the SCC Board of Directors at which not less than a two-thirds majority vote in favor of the alteration or amendment of this document.

### **Program Cancellation:**

Should the SCC Board of Directors direct the cancellation of the ARP, then the SCC ARP account will be closed and funds from the ARP account and ARP purchased equipment sold will be dispersed in the following order:

- 1) outstanding financial obligations of the ARP
- 2) all current ARP members will be fully reimbursed their previous membership payment
- 3) any remaining funds will be transferred to the SCC general operating account

**Effective Date:**

Approval and Implementation of ARP as outlined in this document was motioned, seconded and approved by a unanimous vote of the SCC Board of Directors at the special meeting held on August 14, 2008.